

INFORMATION FORM FOR INVITATION LETTER

Please fill out this form carefully. The information will be used to prepare your official invitation letter for your visa application.

1. Personal Information

- a) Full name (as it appears on the passport):
- b) Gender: ☐ Male ☐ Female
- c) Date of birth:
- d) Nationality:
- e) Occupation / Job Title:
- f) Current Organization / Institution:

2. Passport Information

- a) Passport number:
- b) Date of issue:
- c) Date of expiry:
- d) Country of issue:

3. Stay Details in the DRC

- a) Expected city of arrival (e.g., Kinshasa):
- b) Expected date of arrival:
- c) Expected date of departure:
- d) Main purpose of stay:
 - i. ☐ Professional collaboration
 - ii. ☐ Training / Workshop
 - iii. ☐ Conference / Meeting
 - iv. ☐ Other (please specify):

4. Contact Information

- a) Current address (country of residence):
- b) Email:
- c) Phone number (WhatsApp if possible):

5. Other Useful Information (Add any comments or specific information about your trip):

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Applicant's signature: _____

Date: ____ / ____ / 2025